



Joseph Leckie Academy

22nd May 2024

Dear Families of Year 6 students,

Congratulations on securing a place for your child here at Joseph Leckie Academy. I hope you are well and that your child is looking forward to joining us in September. As new members of the academy family, we are really looking forward to meeting you and to working with you over the next 7 years and beyond. In this letter there are some key dates for your diaries with meetings and induction days coming up over the next few weeks.

This academic year we will be holding **Transition Days** at the academy, for students joining us in September. These will be taking place on **Tuesday 2nd July or Wednesday 3rd July**, dependent on the Primary School your child currently attends. The day (starting at 9:00am and finishing at 2.30pm) will provide students the opportunity to meet the Head of Year, their Form Tutor and carry out a range of activities to provide them the smooth start for September 2024. Students will be required to bring their own lunch and breaktime snacks on the day. Please see the attached document which provides further information on the day your child needs to attend and the gate they need to come through.

In addition to the **Transition Days, for our students with special education needs and disabilities (SEND)**, we will be holding some individual transition meetings and these will take place on **12th July**. All SEND students will receive individualised letters to attend. Parents who require further information can contact Mr Wallworth who is our Special Educational Needs Coordinator (SENDCO) on k.wallworth@josephleckieacademy.co.uk.

Finally, in addition to the Transition Days, we will also be holding one-to-one sessions with each parent and child joining us in September. This meeting will give all parents and new students the opportunity to meet with a member of staff from the academy and to ensure that everything is in place ready for a smooth start to the new term in September. Further information regarding the exact time of your meeting with a designated member of the Academy will be sent to you soon.

I would also strongly encourage all parents and carers to sign up to ParentMail as we are a cashless school. This will enable you to credit your child's account to pay for the academy tie, school meals etc. You will soon receive an email from IRIS Parent Mail, on the email address we have registered for you. This will contain a link to setup an account for our online payments system.

We also have a dedicated transition page on our website which can be found at <https://www.josephleckieacademy.co.uk/transition2024>. On the transition webpage, you will also find a frequently asked questions (FAQs) section which will also support with any additional questions you may have.



Learn together, lead together.



Joseph Leckie Academy

Walstead Road West, Walsall, WS5 4PG

Tel: 01922 721071

Email: postbox@josephleckieacademy.co.uk

Chief Executive Office: Mr James Ludlow

Associate Principal: Ms Rachel Cook



Joseph
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If you require any further support or guidance or have any questions that have not been fully answered through our academy website, please feel free to contact Miss Ravat (Assistant Principal) on ilatransitions2024@josephleckieacademy.co.uk

I look forward to meeting you very soon and working together in partnership to ensure that your child receives the best possible secondary education here at Joseph Leckie Academy.

Yours faithfully,

Ms R Cook
Associate Principal



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