



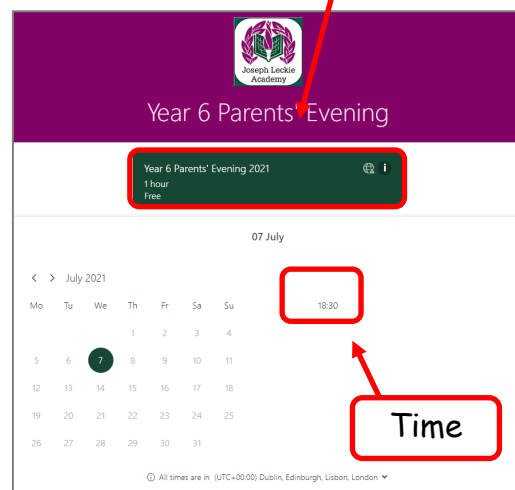
Booking a ticket for Year 6 Parents' Information Evening 2022

To book your place at the Year 6 Parent Information Evening ...

1. Click on the link to Microsoft Bookings on the [Transition 2022](#) webpage to access the bookings page. You will see ...

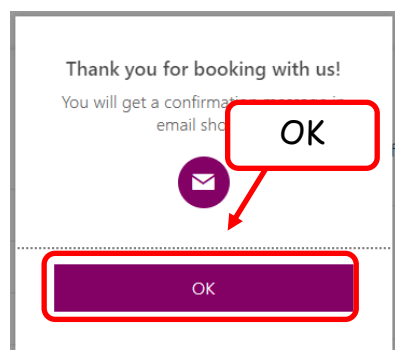
2. Select the event you would like to book for, the date will be automatically selected.

3. Select the time.



4. Enter your full name, your email address, your child's full name and current primary school. Also, if you have any special requests, please add them in the 'Notes'.

When you are ready to book, check the box to confirm that 1. You will not video record, voice record, photograph, screen-shot, or share any part of a virtual parent consultation. 2. You understand that we will be processing your data in accordance with the Academy's Data Protection Policies and click 'Book'.



5. You'll see a pop up confirming your booking and letting you know that you will receive a confirmation email. Click 'OK' to close the pop up.

6. You are now booked to attend the Year 6 Parent Information Evening,