



Joseph
Leckie
Academy

7th July 2025

End of Term Arrangements and Start of Term information for September 2025

Dear Parents and Carers,

We are writing to inform you that the Academy will **close for students at 12.20 on Friday 18th July**. Students who are eligible for Free School meals will be provided with food at break time and the usual snacks will also be available to purchase for all students. There will not be any enrichment activities on this last day of term, therefore, it is important that your son/daughter returns home directly from school at 12.20 and you are responsible for their safe return home.

The Academy will re-open for the new academic for **Year 7 and Year 12** students on **Tuesday 2nd September 2025**.

For **Years 8, 9, 10, 11 and 13** the new academic year will start the following day, on **Wednesday 3rd September 2025**.

The first day of term for our **new Year 7 and 12 students will start with them arriving from 8.15** where they will be met by their Head of Year and tutors. They must be on site by 8.28am at the latest. There will be induction and settling in activities and photographs and then lessons will commence in the afternoon. This will give these students an opportunity to settle into the school and also experience their first lessons.

Years 8, 9, 10, 11 and 13 are expected to arrive at 8.20 on Wednesday 3rd September through the gates indicated below and then go to their forms. Some of these may have changed from last year so they need to ensure they have read their new timetable carefully although reminders will be given by staff at the relevant gates where rooms are not known.

There will be more detail of the start of term arrangements sent in the summer holiday letter in August. Current students will receive their new timetables and any changes to forms tutors via Class Charts and/or Arbor so it is important they access this towards the end of the summer holidays.

This has been another busy term with so much going. Year 11 and 13 worked very hard for their examinations and have now completed their GCSEs, A Levels and Vocational courses. We look forward to celebrating their successes with them on results days in August. We have had a very successful Year 10 work experience week with many students out on placements and a variety of workshops for students in school. We have had Year 6 Transition days to prepare our new students for joining us in September and so many trips, events and activities, including our Cultural Diversity Day which was a great day. We also have a busy week ahead with year 12 Work Experience and then in the last week we have Activities Days and Y12 have their UCAS week.



Learn together, lead together.



Joseph Leckie Academy

Walstead Road West, Walsall, WS5 4PG

Tel: 01922 721071

Email: postbox@josephleckieacademy.co.uk

Chief Executive Office: Mr James Ludlow

Associate Principal: Ms Rachel Cook



Joseph Leckie Academy

New Principal:

As you are aware from our last letter, our new Principal, Mr Andrew McNaughton will be starting with us in September. He has already been into the Academy to meet with staff and students, in

particular he spoke with some of our new Year 6 students on their transition day. He has written to all staff and stated that he felt so welcome by everyone and he is looking forward to starting in September. He will be writing to you in the summer with more details, including reminders about and key information for the start of term.

Key reminders:

As we approach the end of term please can we remind you of the following high expectations for your child to ensure a smooth return in September:

- **Lanyards** – Students are expected to wear a lanyard at all times. If your child is going into Year 8 and above, they should continue to use the lanyard they have been issued with. Students who are joining us in Year 7 will be given a lanyard in their first week. Any Year 8 and above students who has misplaced their lanyard should order **one online using Arbor and this should be ordered before the end of the summer term or during the holidays to ensure that they are ready for the start of term.**
- **Equipment for Learning** – Students are reminded that they need to have a full set of basic equipment at their disposal so that they can complete work without needing to ask the teacher. All students must bring a pencil case with a range of stationery items, including spare pieces of equipment.
- **Hairlines/eyebrows patterns** – The Academy does not permit any lines or patterns in students' hair. Any patterns or lines should be grown out so that they are no longer visible in time for the start of term. Hair colouring needs to be in line with our Uniform and Appearance policy which states that 'excessively bright or unusual colours are not allowed.
- **Piercings** - 1 plain stud per earlobe is permitted.
- **Uniform** - There should be no hoodies, tracksuit tops or trainers worn. We will be reinforcing this on return, making calls home and issuing consequences where students do not have the correct uniform. If there are any exceptional circumstances it is important that you liaise with your child's Head of Year to discuss these.
For full clarification of our Uniform and Appearance Expectations, please refer to the policy on our website: [Joseph Leckie Academy - Uniform](#)
- **Lateness** – students need to ensure that they are on the Academy site by 8.28 at the latest in the morning and be in form groups or lined up for their assembly by 8.30. Students are also reminded that they should arrive to lessons on time. There are consequences for lateness in the morning and to lessons.



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Please can we ask that you, as parents and carers have read the requirements of the uniform policy, as we will be asking students to remove or change inappropriate items of clothing that are not meeting our expectations, so please do take the time to check the information on our website to ensure you purchase the correct items. If there are any exceptional circumstances it is important that you liaise with your child's Head of Year to discuss these.

At 3.00pm students should leave the school site via the gate closest to their period 5 teaching room unless they are staying on site for enrichment opportunities. Parents, please ensure you discuss this with your child if they are being collected at the end of the day.

Please ensure your child **enters the academy through the correct entrance for their year (see below).**

New Year 7 morning entrance – KWB2 entrance – student path next to the Academy reception

New Year 8 morning entrance - Lord Street gates

New Year 9 morning entrance – Lord Street gates

New Year 10 morning entrance - KWB2 student path next to reception

New Year 11 morning entrance - Walstead Road West End gates

6th Form morning entrance - Entrance gates closest to form room

We will send a further letter in the Summer holidays with more details of the start of term arrangements but please ensure they are ready to return in September on the correct date. In the meantime, we hope that everyone has a lovely summer and that the weather is kind and that everyone stays safe.

Yours faithfully,

Mr J Ludlow

Chief Executive Officer

Ms R Cook

Associate Principal

Key Dates

Week Commencing 14 th July	Activities week – information has already been sent for relevant activities and days for Trips
Friday 18 th July	Break up at 12.15
Thursday 14 th August	A Level and Level 3 Results day
Thursday 21 st August	GCSE and Level 2 results day and enrolment into the Sixth Form
Tuesday 2 nd September	Year 7 and Year 12 Students return arriving from 8.15 – further details will be sent
Wednesday 3 rd September	All students return and go directly to forms – arrive by 8.28



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