

3rd October 2022

Dear Parents/Carers,

Year 11 Practice Interviews

We are delighted to inform that we have organised a 'Mock Interview Day' for all Year 11 students. This will encourage your child to start thinking about their future aspirations and career options. By taking part in this event students will learn or develop employability skills and qualities such as communication, team work, leadership, decision-making, flexibility and interpersonal skills.

The students will complete an application form before the interview day which will be vetted by the employer who will interview them on the day of the interview. This will take place on **Tuesday 18**th **October 2022 at the Walsall Rugby Club**.

All students are encouraged to wear 'Business Dress' or uniform and sensible shoes on the day. Please ensure that they bring waterproof/warm coat and/or an umbrella for the journey.

All the students will be in normal lesson except when they are out of school for their interviews and should attend Period 6 as required. Students will walk in groups, escorted by two members of staff to and from the venue and they will have to sign in and out of school at their appointment times.

They will need to follow the Academy rules as normal and excellent behaviour is expected especially whilst on route to the venue and on their return back to school.

If your child's appointment is at 2pm, they will be dismissed from the Walsall Rugby Club at 2:50pm, please inform us if this arrangement is not suitable.

Kind Regards

Mrs C. Ebanks-Powell Career Leader



Joseph Leckie Academy Walstead Road West, Walsall, WS5 4PG.

Tel: 01922 721 071

email: postbox@josephleckieacademy.co.uk

Principal: Mr James Ludlow