

Dear Parent/Carer,

I am writing to inform you of the arrangements for your child collecting their GCSE and Level 2 results on Thursday 20<sup>th</sup> August 2020. As you can imagine, this year's results day will have to work differently to those held in previous years due to the continuation of controls and social distancing guidelines as set out by the government and the Academy's intention to follow all guidelines and reduce contact spaces within the Academy.

With this in mind, the results that your child has achieved and been awarded will be sent to them by email rather than collected from the Academy, which has been the case in past years. This will help us therefore reduce the amount of people on the Academy site and better protect your child's health and safety. The email results will be sent to their Academy Office 365 email address, so it is integral that your child has access to this on the results day. For the majority of students, therefore, there will be no requirement for them to come onto the Academy grounds during the results day.

If your child has applied for the Sixth Form and received an offer of a conditional place and they have met the requirements of this offer, then they will be automatically offered an unconditional place in the sixth form and be sent their new timetable and uniform information by email. These will be received on results day to their Academy Office 365 email address, so again there will be no need for these students to come into the Academy. Please can we ask that on receipt of the offer and registration information, that an email is sent to Mr Greaves (j.greaves@josephleckieacademy), Mrs Field (r.field@josephleckieacademy.co.uk) and Mrs Pace (s.pace@josephleckieacademy.co.uk) informing them that you wish to take up your child's place. If your child has taken a place at an alternative provider, please can you also inform us of this choice not to take the place up at Joseph Leckie, also.

If your child has not reached the required grades for their conditional offer, then they may be offered a place on an alternative course with us. If this is the case, then the student will need to come into the Academy on results day and have a discussion with Mr Greaves or Miss Jones as to what we can offer them. This will also apply to those students who want to change the subjects that were offered on their original offer, in knowledge of the results that they have received. These meetings will be of no more than 10 minutes in length and all students who do come in for this purpose will need to book an appointment time by calling reception, so that we do not have students queueing and also adhere to social distancing guidelines in all areas in the Academy. All meetings will be held in the new KWB2 Academy building.

These meetings will be held in the new KWB2 building and there will be no access to other buildings on the site. All students must enter and leave through the KWB2 reception and abide by social distancing guidelines both in and outside the building.

## Joseph Leckie Academy

Walstead Road West, Walsall, West Midlands WS5 4PG Acting Principal: Rachel Cook Tel: 01922 721 071 Fax: 01922 641 497 email: postbox@josephleckieacademy.co.uk website: www.josephleckieacademy.co.uk



If your child has not applied to the Academy Sixth form or if your child is leaving the Academy to attend another provider from September, they should not need to attend on results day. Please inform us of their destination, when you are aware of this, so that we can update our records. If you do not have access to a computer and your child therefore needs to collect their results from the Academy on results day, please email Ann Losinski (a.losinski@josephleckieacademy.co.uk) to inform her of this and she will let you know the arrangements for this to happen.

The results that your child will receive on results day will be a combination of teacher estimations and decisions by the examination boards based on national and regional data as well as their own past performance. There will be an opportunity for your child to resit examinations in the autumn exam series, which will be held in November 2020 for GCSEs if they are unhappy with their results. Due to the very quick turnaround of entries, it is essential that you make us aware of any subjects that your child wishes to resit at Joseph Leckie Academy before Friday 5<sup>th</sup> September 2020. If we do not receive entries by this date, your child will not be able to re-enter for the exams.

We will update the Academy website with updates and any changes to this between now and the results days. We will be in contact with you again in the autumn term to inform you of the details of a celebratory event that we plan to organise to commemorate your child's time at the Academy and their achievements. If you do have any further questions regarding results day, please do not hesitate to contact Mr Greaves at the Academy.

Kind Regards,

Joe Greaves

Head of Sixth Form/Assistant Principal



## Joseph Leckie Academy

Walstead Road West, Walsall, West Midlands WS5 4PG Acting Principal: Rachel Cook Tel: 01922 721 071 Fax: 01922 641 497 email: postbox@josephleckieacademy.co.uk website: www.josephleckieacademy.co.uk