

16th November 2020

Dear Parents/Carers/Guardians,

Year 11 Parent Consultation Evening –Calendared for Thursday 19th November

As you will be aware the Consultation Evening for Year 11 is scheduled for Thursday 19th November 2020. However, the pandemic and the current National Lockdown mean that as an Academy we have had to consider an alternative method of providing important progress information this year.

The safety of our young people and the local community is paramount and having large groups of pupils, parents and staff attending parents evening increases the risk of transmitting COVID-19, additionally due to the National Lockdown we will be unable to hold a face to face Parents evening.

Therefore, we as an Academy have agreed that the parents evening planned for November **19th will not** take place in the usual way and we have made some changes as mentioned below to provide you with important information on the progress of your son/daughter.

You would normally have received your child's Year 11 report later in the Academic year, but we have decided that all parents will receive a more detailed subject report in December 2020, via your email address. This report will provide you with the information you would normally have received at the parents evening. Please can you ensure you have provided the Academy with your most up to date email address. If a subject teacher wishes to speak to you regarding your child's progress they may call you personally to discuss the content of their report.

Furthermore, in the next couple of days you will also be able to view a data sheet for your child via the MyEd app. This will provide you with an insight of the current grade your child is working at in each subject.

With regard to the data report on MYEd and the report in December, if you require any further clarification regarding your child's report or the data sheet, please do contact Mrs Devey (Head of Year 11) at <u>a.devey@josephleckieacademy.co.uk.</u> Mrs Devey will be more than happy to liaise with you directly or contact subject teachers and ensure your concern or query is addressed.

In addition, where concerns arise, Mrs Devey and/or subject teachers may contact you to discuss concerns via email or phone call.

Finally, if you would like a paper copy of your child's report when this is ready, or would like to update the Academy with your email address/mobile phone number, please do contact the Academy Reception on postbox@josephleckieacademy.co.uk.

Kind regards

Rachel Cook Acting Principal

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