



Joseph
Leckie
Academy

Date: 07/02/2025

RE: Attendance Mentoring

Dear Parent/Carer,

Please read this email carefully as it contains information about how your young person's data will be used for a mentoring programme Joseph Leckie Academy is participating in.

What is the Attendance Mentoring Programme?

Some children find it difficult to go to school. The attendance mentoring programme matches pupils with a mentor to work on their challenges so that they can attend school more. A mentor is someone who they can talk to and get support from.

The programme is being delivered by Etio. The programme is being evaluated by the Centre for Evidence and Implementation. The programme is funded by the Department for Education and the Youth Endowment Fund.

What does the programme involve?

If they are selected for the mentoring programme, the young person in your care will work with a mentor for 12 weeks. The mentor will support them to attend school more. Not all children will receive mentoring. The mentoring will take place between March 2025 and March 2027.

What does the evaluation involve?

We want to understand if mentoring has benefits for young people. We will compare attendance for pupils who have mentoring to pupils who do not have mentoring. To do this comparison we will collect some information about the child in your care.

Important: if you opt out of the programme, the child in your care **will not** be offered mentoring.



Learn together, lead together.



Joseph Leckie Academy

Walstead Road West, Walsall, WS5 4PG

Tel: 01922 721071

Email: postbox@josephleckieacademy.co.uk

Chief Executive Office: Mr James Ludlow

Associate Principal: Ms Rachel Cook



What information will we collect?

Etio will collect some information about your young person from their school. This information is already held by the school – your child does not need to do anything. This will include:

- Demographic information (age, gender, ethnicity etc.)
- School attendance levels
- Exclusions data (if they have been excluded from school and why)
- Exam results (GCSEs)

If the young person in your care is in Year 8, we will ask them to do a short survey called the Strengths and Difficulties Questionnaire. This will help us learn about their feelings and behaviour and see if the programme is working. Young people do not have to do the questionnaire if they do not want to. Some young people will also be invited to a short, informal interview.

What happens to the information?

- All information about young people will be kept safe and private.
- Reports will not identify young people.
- Etio will only share information if they are worried about a young person's safety or the safety of others, or if we are required to do so by law.
- Etio have a [Data Privacy Notice \(DPN\)](#) which gives you more detail

Archive

The funder of this project, the Youth Endowment Fund, will store some of your young person's information for at least five years. This is to assess the long-term effects of this programme. This data will not be linked to your young person's name.



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Does the young person in my care have to take part?

If you are happy for your young person's data to be used in the evaluation, you do not need to take any action.

If you **do not want** your young person's data to be used in the evaluation or to be offered mentoring, please use the form below to opt out of the programme.

<https://forms.office.com/e/hjc6y322ee>

Who can I speak to if I have questions?

If you have any questions, please email your query to:

DfEAttendanceMonitoring@josephleckieacademy.co.uk

Kind regards,

Mrs O'Sullivan



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