



Joseph Leckie Academy

Homework Policy

Approved by JLA Trust Board: 02/2023

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Next review due by: 02/2024

1. The Purpose of Homework

1.1 At the Academy, we believe that homework should provide the opportunity for students to enhance their learning covered in the Academy and so homework will be available and set by all subjects. Homework set will reinforce what is learned during school time and allow students to develop their research and application skills.

1.2 It is a requirement for Homework to be set and is advisable for students to complete. Homework is set to:

- Encourage students to take responsibility for organising their own work.
- Support development of skills required for independent learning and encourage good study habits.
- Consolidate, reinforce and extend knowledge and understanding developed in the classroom.
- Enable students to meet the demands of coursework and prepare them for examinations.
- Catch up on any learning lost due to absences. For example, due to isolations or illness.

2. The Setting and Feedback of Homework

2.1 Homework Setting:

- Homework is advisable for students to complete, although heavily encouraged by staff.
- All homework set will use the same Academy homework menu proforma. These proforma are differentiated to stretch and challenge all abilities and are easily identifiable by students.
- For KS3, Departments/Faculties will set a menu of homework tasks including a range of activities, per half term.
- For KS4, Departments/Faculties will set one/two menus (depending on size of tasks) of homework tasks, with tasks based on exam questions, revision or research to enhance learning, per half term.
- For KS5, Departments/Faculties will set homework via ClassCharts to enhance learning that equates to 5 hours' additional work per subject per week.
- Homework tasks will have a clear purpose in supporting and enhancing the learning taking place in lessons. These should focus on consolidating and extending knowledge of the skills and content learnt in the classroom through application in a variety of tasks.
- Students can complete the homework at a time suitable for them and are responsible for their own homework.
- All homework must be set on ClassCharts and all menus uploaded to SharePoint.
- Additional homework can be set on ClassCharts, in addition to the menu when needed and appropriate e.g. exam revision/coursework/NEA preparation.
- Coursework assignments sit outside of this policy and are always compulsory.
- The setting of homework will be monitored by Heads of Department/Faculty/Year through ClassCharts twice per half term.
- Homework will receive feedback in accordance with the Academy Feedback Policy.

2.2 Homework Feedback:

- Teacher, Peer and Self-Assessment may be used to check completion and understanding of work and provide feedback.
- During periods of Lockdown or longer isolations/absence, completing class work may take priority over setting homework for emotional and well-being reasons and as remote learning may take longer due technical issues/support needed. During these times teachers will monitor and ensure work is completed to avoid students falling too far behind.

2.3 Faculties/Departments may wish to set a homework task that will span multiple weeks during a half term and so will have a longer completion time. Time expectations should be considered based on the size of the task. Teachers should periodically monitor that students have completed the expected amount of work throughout the project time.

3. Homework Tasks

3.1 Faculty/Departments should plan homework to ensure that tasks are varied, support learning and that resources are accessible to students.

3.2 Possible tasks might be:

- Research or reading which could be assessed verbally as a lesson starter.
- Preparation for presentations which can be assessed during delivery.
- Creation of materials through use of practical skills to demonstrate understanding.
- Learning key words and definitions, this could be assessed as a lesson starter.
- Learning key spelling to support literacy in a subject, this could be assessed as a lesson starter.
- Projects or extended assignments.
- Exam style questions that consolidate and embed classroom learning.

3.3 Teachers should avoid setting the completion of classwork as a homework task.

3.4 Students should indicate, in their exercise books, which tasks are homework and include the date.

4. Data Protection

4.1 Staff should not be sharing student information or recommending that a student shares their information with a website, service or subscription, without first having it checked for GDPR compliance. This includes paid for and free services.

4.2 If an account is not required to access a website, service or subscription, a statement such as:

“All the resources below are free to use and **DO NOT** require you to sign up or create an account.

If you choose to share your personal information, please ensure that you read and are happy with the website's/service's Privacy Policy and Terms and Conditions. If you have any questions about Data Protection, please speak to your teacher.”

5. Recommended Homework Times

5.1 The time required for homework completion will vary according to the nature of the task and the student's approach. However, the following DfE guidance should be considered when setting the task:

Year Group	DfE Guidance
7	10 - 20 minutes.
8	10 - 20 minutes.
9	20 - 30 minutes.
10	20 - 30 minutes.
11	30 - 40 minutes.
12	a minimum of 5 hours per week, per subject.
13	a minimum of 5 hours per week, per subject.

6. Study/Homework Support

6.1 The role of Parents/Carers

Most students will complete homework at home. Parents/Carers are therefore in a position to offer vital support and encouragement in this area. Parents/Carers can provide support and encouragement by:

- Providing a suitable quiet space in which their child can work.
- Talking with their child about their homework and discussing the importance of completing it to the best of their ability.
- Supporting with homework by testing knowledge and understanding of the task/work set.

- Check recall/memory for example, in vocabulary tests in French or definitions of words etc.
- Checking ClassCharts and helping their child to manage their time.
- Giving praise for successful completion of homework.
- Checking the homework set via ClassCharts or via their student Academy emails.
- Make contact with the Academy through the Form Tutor, Head of Year or Head of Faculty/Department if there is a concern.
- Ensuring their child, where possible has access to a computer/laptop/tablet/phone to access work at home via ClassCharts, SharePoint, and email for additional support, especially during COVID-19 Lockdowns or isolations/long term absence.
- Supporting their child with work to catch up after COVID-19 Lockdowns and isolations/long term absence by encouraging them to access the subject resources available on the Academy Subject SharePoint pages.
- Directing their child to access these additional resources when they are at home both during any isolations/absences and for additional work at home to catch up or to extend their understanding and revision.

6.2 Homework Help in the Library

The Library is open at lunchtimes and at the start and end of the Academy day to support students in the completion of Homework tasks.

7. Procedures for rewarding students who complete homework

7.1 Reward for single completion within one subject. On ClassCharts students will be awarded one homework point for homework completion or two homework points for exceptional homework completion.

7.2 Reward for multiple completion within one subject. Feeds into 'Above and Beyond' pledge nominations.

7.3 Reward for multiple completions across all subjects. To secure a place on the rewards trip it is part of the criteria.

8. Monitoring and Evaluation

8.1 The Head of Faculty/Department/Key Stage Leaders/Post Holders are responsible for producing the Faculty/Department's Homework Menus.

8.2 The Head of Faculty/Department is responsible for monitoring the implementation and effectiveness of the Faculty/Department's policy, through work scrutiny, lesson drop-ins and through Achievement meetings.

8.3 The Senior Leadership Team will be responsible for monitoring the implementation of the Homework Policy across the Academy. This will involve reviewing Homework Menus as part of link leader meetings, monitoring selected students through lesson drop-ins, work scrutiny feedback, student voice and monitoring of ClassCharts Analytics.

8.4 Parents/Carers are involved in monitoring and evaluating homework through ClassCharts via the app and/or via their child's Academy emails.



Homework Menu

Subject:

Year:

Date:

Select your homework from the menu of options below. Challenge yourself to earn your 'Homework Pledge'!

Extreme Challenge

- 1.
- 2.
- 3.

Extra Hot Challenge

- 1.
- 2.
- 3.

Hot Challenge

- 1.
- 2.
- 3.

Warm Challenge

- 1.
- 2.
- 3.

Mild Challenge

- 1.
- 2.
- 3.

Homework Rewards

1. Reward for completing 1 piece of homework - Positive Class Charts points!
2. Reward for completing 5 pieces of homework in 1 subject- Subject 'Homework Pledge' awarded!
3. Reward for earning 2 Subject Homework Pledges in 1 half term- Rewards trip criteria!



Learn together, lead together.



**Remember to check Class
Charts for your homework
timetable!**