# JOSEPH LECKIE ACADEMY TRUST (A company limited by guarantee)

# ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2020

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## **REFERENCE AND ADMINISTRATIVE DETAILS**

Trustees	Mr M Hussain1 Mrs K Kaur, Vice Chair1 Mr K Whittlestone (deceased 26 March 2020)1 Ms R Cook, Acting Principal and Accounting Officer (appointed 27 March 2020)1 Mr A Ditta Mrs K Miah Mr B Edge (resigned 10 January 2020) Ms P Tutrice (resigned 10 January 2020) Father M McIntyre Mrs K Bibi Mrs S Kauser (resigned 31 August 2020) Mrs L Ingram, Chair1 Mrs S Choudhury1
Company registered number	07892678
Company name	Joseph Leckie Academy Trust
Principal and registered office	Walstead Road West Walsall West Midlands WS5 4PG
Company secretary	A Fletcher (appointed 1 September 2019)
Senior management team	Mr K Whittlestone, Principal (until March 2020) Ms R Cook, Acting Principal (from March 2020) Mrs J Smith, Vice Principal Mr A Banbery, Assistant Principal Mrs L Price, Assistant Principal Mr T Pochin, Assistant Principal Mrs M DeRome, Safegaurding Lead Miss R Tranter, Associate Assistant Principal (from May 2020 to April 2021) Miss N Ravat, Associate Assistant Principal (from May 2020 to April 2021)
Independent auditors	Mazars LLP Chartered Accountants 45 Church Street Birmingham West Midlands B3 2RT
Bankers	Lloyds Bank Walsall West Midlands WS1 1LQ

## REFERENCE AND ADMINISTRATIVE DETAILS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

#### Solicitors

Browne Jacobson LLP Mowbray House Castle Meadow Road Nottingham NG2 1BJ

## TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2020

The Trustees (who are also directors of the charity for the purposes of the Companies' Act) present their annual report together with the audited financial statements of Joseph Leckie Academy Trust (the Academy) for the year ended 31 August 2020. The annual report serves the purposes of both a trustees' report, and a directors' report under Company Law.

## Structure, governance and management

#### a. Constitution

The Academy is a charitable company limited by guarantee and was set up by a Memorandum of Association

The Academy is constituted under a Memorandum of Association.

The principle object of the Academy is the operation of Joseph Leckie Academy Trust to provide education for students of different abilities between the ages of 11 and 18 providing a broad and balanced curriculum.

#### b. Method of recruitment and appointment or election of Trustees

The management of the Academy is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

Any governor elections will be held as soon as practicable after the occurrence of a vacancy. The objective will always be to ensure that the governing body's business is conducted with as many governorships as possible filled and as many governors as possible on the governing body. Any vacancies will be advertised on the Academy website and by communicating with parents via text and letters home.

We have delegated to the Principal the overall responsibility for organising any elections arising from vacancies and to also undertake the role of returning officer. The current structure of the governing body is :

- a. 5 Community Governors, appointed under Article 50;
- b. 3 Staff Governors, 1 part year, appointed under Articles 58A to 58C;
- c. 3 Parent Governors appointed under Articles 53 58;
- d. the Principal/Acting Principal

Currently there are no Additional Governors appointed under Article 62, 62A or 68A.

## c. Policies adopted for the induction and training of Trustees

New governors are invited to meet the Principal and the Chair of Trustees before their first meeting. In addition they are sent a pack of documentation which provides guidance on the trustee's role.

At their first meeting, the governors' committee meeting structure is explained and they are invited to join / attend such meetings according to their expertise, experience and interests.

## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

#### Structure, governance and management (continued)

#### d. Organisational structure

The structure of the Academy consists of three senior levels: the Trustees including the Principal, two Vice Principals and three Assistant Principals. An aim of this leadership structure is to distribute responsibility and accountability and to encourage involvement in decision making at all levels so that the Academy nurtures the talents of the entire staff to support continual improvement. Members of the Leadership Team have a portfolio of responsibilities including academic and pastoral.

Due to the unexpected passing of Mr Whittlestone in March 2020, the Leadership structure was amended to include two acting assistant principals, to support Miss R Cook in the Acting Principal caretaker role until a new Principal is appointed and takes post.

The Trustees meet four times per year and are responsible for setting and revising the Academy's policies, adopting the Academy Improvement Plan and budget, monitoring performance against these plans and making major decisions about the direction of the Academy including its curriculum, the achievement and welfare /well – being of students and members of staff.

The Principal and other members of the Leadership Team manage the Academy at an executive level, implementing the policies set by Trustees and reporting back to them.

The Trustees have delegated areas of its work, and in three cases decision making responsibilities, to a number of committees. All of these committees:

- Meet twice a term, elect a Chair and Vice Chair at the first meeting of the year, and have a quorum of 3 members;
- Receive reports from the Principal once a term which contain key issues for the attention of the committee;
- Perform a largely strategic role (setting aims and objectives, formulating, agreeing and updating policies, targets and priorities, and monitoring and reviewing aims, objectives and progress), act as a 'critical friend', delegate responsibilities to the Principal as appropriate, and make necessary decisions / recommendations; and
- Work within the bounds of Policies and Practices, Local Authority and Statutory Instruments.

The following committees are currently in place:

Personnel: Chair - Mrs Choudhury/Mrs Miah, Vice Chair - Mrs K Kaur.

All personnel matters including establishment, development, leave of absence, pay policy, pay awards, performance management, early retirements, disciplinary action, dismissal (first committee – Full Governors provide second or appeals' committee) overseeing freedom of information requests. Decisions are reported twice a term

Finance & General Purposes: Chair - Mrs K Kaur.

All financial matters including preparation of draft budget, approving virements and transfers, making contractual arrangements, approving write offs, maintaining a charges and remissions policy, monitoring of expenditure, considering audit reports. Approval of the budget, Best Value Statement and virements over £100,000 will remain the responsibility of the full Trustees. Reports decisions with appropriate recommendations twice a term.

Pay Appeals: Chair - Mrs K Kaur

Admissions: Chair - Mr M Hussain

Sites & Buildings Health and Safety: Chair - Mrs L Ingram. Maintenance, Improvement and Security of buildings and grounds, making related contractual arrangements,

## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

#### Structure, governance and management (continued)

health and safety, insurance, determining the Premises Development Plan and draft budget, lettings policy and charges, use of premises, community links and partnerships. Oversight of capital bids such as the Condition Improvement Fund (CIF) for the Education and Skills Funding Agency and other potential funding organisations. Decisions are reported twice a term.

Curriculum: Chair - Mrs K Kaur

Discipline / Exclusions: Student Exclusions. Membership for this committee is drawn from the full range of governors with the exception of staff governors. Reports are produced as appropriate / necessary.

Principal's Performance Management Review: Chair - Cllr Ditta, Vice Chair - Mrs K Kaur.

The terms of reference of each committee are approved by the full Board of Trustees and reviewed each year. They provide the sole agreed framework within which each committee operates.

## e. Connected organisation including related party relationships

The Academy works closely with other schools in Walsall and beyond on School to School Support. Additionally the Academy is linked to Streetly Academy through the Sutton Park Alliance and The Matrix Academy Trust.

The Academy is a member of the Walsall Association of Secondary Headteachers. As members of this association, the Academy works with other schools in the Walsall area to work collaboratively, develop and share good practice. We are able to offer opportunities to colleagues – so, for example, our NQTs complete their assessments and receive support via the National Forest Teaching School. Several of our colleagues have completed the Middle Leadership Programme and we have a SLE (Specialist Leader of Education) in Behaviour who works across other schools in Walsall via the Sutton Park Alliance. We have also signed up to TEEP (Teacher Effectiveness Enhancement Programme) run by the SSAT and have a Level 3 trained deliverer in-house as well as several TEEP Level 2 coaches. We also have three staff who are deliverers of the OLEVI (Outstanding teacher and improving teacher programmes) in conjunction with the Sutton Park Alliance.

## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

Structure, governance and management (continued)		
f. Trade union facility time		
Relevant union officials		
Number of employees who were relevant union officials during the year Full-time equivalent employee number	3 3	
Percentage of time spent on facility time		
Percentage of time	Number of employees	
0% 1%-50% 51%-99% 100%	- 3 - -	
Percentage of pay bill spent on facility time	£	
Total cost of facility time Total pay bill Percentage of total pay bill spent on facility time	6,485 6,984,315 0.09	%
Paid trade union activities		
Time spent on paid trade union activities as a percentage of total paid facility time hours	3.46	%

#### **Objectives and activities**

## a. Objects and aims

Joseph Leckie Academy Trust strives to be a centre of excellence, working in a spirit of openness and partnership with a wide range of organisations to meet the needs, and further the aspirations, of all of its students and the wider communities it serves.

A set of shared values underpins the positive working atmosphere and success of our Academy community:

- Respect for each other and the Academy environment;
- Courtesy in all our actions;
- High standards and quality in all that we do;
- Recognition and celebration of achievement, both personal and collective;
- Enthusiasm for all aspects of our work in the Academy;
- Commitment to the securing of our goals; and
- Initiative, imagination and innovation in our approaches to problems and in establishing the Academy as a learning organisation.

## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

#### **Objectives and activities (continued)**

#### b. Objectives, strategies and activities

The principle object / primary purpose of the Academy is the operation of Joseph Leckie Academy Trust to provide education for students of different abilities between the ages of 11 and 18, via a broad and balanced curriculum for all regardless of ability, aptitude, race or religion. At Key Stage 4 and Key Stage 5 the curriculum is increasingly personalised to accommodate differing interests and rates of progress within the constraints of staffing, rooming / facilities and the requirements of National policies.

To this end, the Academy has continued to develop links with local Primary Schools, which will lead to a smooth transition from Primary to Secondary education for the majority of students and in turn this will contribute to the community ethos upheld by the Academy and underpinned by its Admissions' Policy. Perhaps the greatest benefit that the Academy can offer is the provision of an education that maximises each student's potential to develop principled, informed, open - minded and confident citizens who respect the beliefs of other and who ae determined to make a positive contribution to society.

In accordance with the articles of association the charitable company has adopted a 'Scheme of Government' approved by the Secretary of State for Education. The Scheme of Government specifies, amongst other things, the basis for admitting students to the Academy and that the curriculum should comply with the substance of the national curriculum with an emphasis on technology. The main objectives of the Academy during the period ended 31 August 2020 are summarised below:

- Offering the widest possible range of academic and vocational educational opportunities to match every student's needs and ambitions thus enabling them to achieve economic well being in an increasingly 'technological' world;
- Fostering attitudes that will help all students grow into tolerant, responsible citizens in our multicultural society, who will make a positive contribution in the community;
- Providing emotional and pastoral support to help individual students meet the challenges they face in a safe, happy and caring environment;
- Nurturing positive attitudes towards personal safety and a healthy lifestyle;
- Exploiting the benefits of the technology we have to further raise individual levels of achievement and standards of performance;
- Working in close partnership with parents, outside agencies, business, civic and voluntary bodies in order to enhance and enrich the curriculum for all students, motivate students, broaden their experience, develop enterprise and help them to see the relevance of education to their future prospects in life;
- Working with schools / academies, colleges and universities in Walsall and further afield as necessary;
- Providing an attractive and stimulating working environment with regard to buildings, facilities, equipment and furniture; and
- Making teaching and learning and assessment more productive and efficient by harnessing modern technology and promoting independent learning.

## c. Public benefit

In setting our objectives and planning our activities the Trustees have given careful consideration to the Charity Commission's general guidelines on public benefit.

The Academy looks to promote for the benefit of the inhabitants of Delves, Palfrey, Whitehall and Caldmore areas of Walsall and the surrounding areas: the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

#### **Objectives and activities (continued)**

#### d. Equal opportunities

The Trustees recognise that equal opportunities should be an integral part of good practice within the workplace. The Academy aims to establish equal opportunity in all areas of tis activities including creating a working environment in which the contribution and needs of all people are fully valued. We are committed to ensuring equality of opportunity for all who learn and work at Joseph Leckie Academy Trust. We respect and value positively differences in race, gender, sexual orientation, ability and age.

#### Strategic report

#### Achievements and performance

#### a. Key performance indicators

The intake numbers for September 2020 are above the Academy's Pupil Admission Number of 240 and at the time of writing there were 250 students enrolled in Year 7. It is anticipated that numbers will continue to improve in future years as the numbers transferring from primary to secondary increase. Mid-year admissions have increased in number throughout the year with families moving to the area from other parts of the country as well as from outside the UK. During the 2019-20 academic year the Academy admitted several students across all years under the mid-year protocol. These additional students increased the pressure on staff as many had little or no English language acquisition and many had additional or special educational needs.

We have some outstanding individual examination achievements at GCSE and A Level with results at GCSE improving on last year's results (although these were Centre assessed results this year due to Covid) in the percentage number of students achieving 4+ grades including English and mathematics and in our positive residual.

Students in the Academy performed particularly well at GCSE in a number of subjects including English, maths, art, art and design, product design, food technology, music, health and social care, and continuing improvements in science and geography and modern foreign languages. All staff and governors receive, discuss and challenge these results. Middle, senior leaders and governors are developing further strategies to ensure that all of our students achieve the very best results possible in summer 2021 to overcome the challenges of Covid-19 and beyond.

## Arrangements for Setting Pay

The Academy's arrangements for setting pay for all employees are determined by the School Teachers' Pay and Conditions Document. Performance management reviews are undertaken by all staff during September with objective 1 confirmed in November once validated data is published via the DfE and a mid-term review in February. These arrangements also include the Principal and other members of the Academy's Leadership Team. All appraisal documents are moderated by a Vice Principal and objectives are realistic but challenging. Trustees and members of the governing body are not paid.

#### **Review of Value for Money**

As accounting officer, the Principal has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the trust's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where appropriate. The accounting officer for the academy trust has delivered

## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

#### Strategic report (continued)

#### Achievements and performance (continued)

improved value for money during the year by:

A strategic approach to ensuring Value for Money has been adopted by the Academy and has been achieved by including value for money as a feature within existing management processes rather than through the development of separate systems. Minimising the costs of resources used by the Academy but having regard to quality – achieved by ensuring all goods and services were provided at the best possible price.

The costs of the school meals service have been minimised since the new contract became operational with Aspens, whilst enhancing the nutritional quality of lunches provided to students.

The curriculum gives students a broad, balanced range of subjects / qualifications which enables them to pursue a range of opportunities at subsequent Key Stages and offers good progression routes throughout the Academy and onward to further / higher education and employment with training.

Financial oversight and governance has been strengthened via robust challenge of spending and other decisions both at the Finance Committee meetings as well as at other committee and full governing body meetings.

Income generation has been improved and we will continue to look at this to maximise income generation as well as improved efficiencies in delivering additional activities outside the normal Academy hours of operation.

#### Headline Results

## Attainment – Validated Data 2019

#### Key Stage 4 Cohort Characteristics

- Number of students at the end of KS4 201 (100%)
- Number Disadvantaged students 94 (47%)
- Number SEND students 31 (15.5%)

#### Key Stage 4

- Attainment 8 is 44.05 for all students and 41.45 for disadvantaged students
- 69% of all pupils attained grade 4+ in English and 49% gained a 5+ (EBacc). with average attainment 8 being 8.74 (National 9.9)
- 64% of all pupils attained grade 4+ in mathematics (EBacc), and 38% gained 5+ with average attainment 8 being 8.36 (National 9)
- 58% of all pupils attained grade 4+ in both English and maths (EBacc), 31% of all pupils attained grade 5+ in both English and maths (EBacc)
- 6% of all students gained a full EBacc qualification with average attainment 8 being for Ebac element being 12.32 (National 13.4)
- Average attainment 8 for open element being 14.64 (National 14.21)

## Key Stage 5 Cohort characteristics

- 38% of learners were disadvantaged
- 17% of learners were SEN supported

Number of learners at the end of the study was 96, with qualifications studied as follows:

- 59 learners studying A Level/Academic qualifications
- 36 learners studying Applied General qualifications
- 10 learners studying Tech Levels

## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

#### Strategic report (continued)

#### Achievements and performance (continued)

Headline outcomes KS5

- Average A level APS is 21.9 (average D+ grade) for 58 students (National is 32.87)
- APS for Academic qualifications is 31.98 (D+ grade) for 59 students (National is 33.02)
- APS for Applied general qualifications is 31.57 (Distinction- grade) for 36 students (National is 28.89)
- Average progress for English retake students is 0.79 for 16 students
- Average progress for mathematics retake students is 0.79 for 19 students

#### Progress - Vaildated data 2019

Cohort KS2 APS on entry is 27.0 for all students and 25.97 for Disadvantaged students, which is significantly below National average.

#### Key Stage 4

	Overall	English	Maths	EBAC	Open	Science	Languages	Humanities
All students (172)	0.46	0.04	0.48	0.41	0.77	0.16	-0.65	0.64
Disadvantaged (88)	0.42	0.06	0.32	0.33	0.83	0.06	-0.22	0.59
Gap	-0.04	0.02	-0.16	-0.08	0.06	-0.1	0.43	-0.05

#### • From Prior Attainment

	Low prior	Middle Prior	High Prior
Progress 8	0.48 (32)	0.53 (106)	0.23 (34)
English Element	0.13 (32)	0.12 (106)	-0.3 (34)
Maths Element	0.25 (32)	0.51 (106)	0.62 (34)
EBAC Element	0.19 (32)	0.53 (106)	0.26 (34)
Open Element	1.15 (32)	0.82 (106)	0.28 (34)
Science	-0.14 (32)	0.28 (105)	0.10 (34)
Languages	-0.53 (4)	-0.49 (35)	-0.86 (30)
Humanities	0.28 (28)	0.84 (91)	0,40 (33)

#### Key Stage 5

Overall progress at KS5 national data 2019

	All students	Disadvantage	Gap
A level	-0.43 (59)	-0.4 (17)	0.03
Academic	-0.44 (59)	-0.44 (17)	0
Applied General	0.3 (36)	0.48 (13)	0,18
Tech Levels	-0.12 (10)	0.09 (4)	0.21
English re-sit	0.79 (16)	0.25 (4)	-0.54
Maths re- sit	0.79 (19)	0.17 (10)	-0.62

## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

#### Strategic report (continued)

#### Achievements and performance (continued)

#### Provisional 2020 data

Due to Covid 19 there will be no DFE performance data released for 2020 and all qualifications were based on Centre Assessed Grades (Teacher assessments). The guidance was followed precisely and grades submitted were based on evidence we had at the Academy and in line with what similar students in our school had achieved in previous years. The Key Stage 4 progress data provided below has been produced by FFT. This does not compare our data to all schools nationally, but to the data of schools that subscribe to FFT so is limited in its validity for comparison to other years.

## Key Stage 4 Cohort Characteristics

- Number of students at the end of KS4 226 (100%)
- Number Disadvantaged students 98 (43%)
- Number SEND students 33 (14.6%)

## Key Stage 4 Headline outcomes

- Attainment 8 is 46 for all students and 45 for disadvantaged students
- 71% of all pupils attained grade 4+ in English and 47% gained a 5+
- 67% of all pupils attained grade 4+ in mathematics and 39% gained 5+
- 58% of all pupils attained grade 4+ in both English and maths (EBacc), 32% of all pupils attained grade 5+ in both English and maths (EBacc)
- 11% of all students gained a full EBacc qualification at grade 5+

Progress 8 data from FFT 2020 KS4

	Overall	English	Maths	EBAC	Open
All students (187)	0.32	-0.06	0.37	0.34	0.51
Disadvantaged (88)	0.13	-0.26	0.2	0.1	0.37
Gap	-0.19	-0.2	-0.17	-0.24	-0.14

## Progress 8 date from FFT 2020 from prior attainment KS4

	Low prior	Middle Prior	High Prior
Progress 8	0.37 (104)	0.29 (51)	0.33 (32)
English Element	-0.08	-0.06	0.02
Maths Element	0.22	0.29	0.99
EBAC Element	0.43	0.22	0.27
Open Element	0.73	0.31	0.15

#### Key stage 5

As there is no DFE data analysis for CAG for 2020 data no progress comparison is available at the present time. The data provided is headline data based on Academy analysis for our own qualifications.

- APS per entry A Level only = 27.75. Average grade = C-
- APS per entry Academic only = 27.75. Average grade = C-
- APS per entry Applied General = 31.01. Average grade = Distinction –
- APS per Entry Tech Level =35.14. Average grade = A-

## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

#### Strategic report (continued)

#### Achievements and performance (continued)

#### Staffing achievements and appointments

- The Academy is fully staffed in all areas of the curriculum with additional teachers employed in English and maths to further support students and to reduce the gap in outcomes between various groups of students such as Pupil Premium, non-Pupil Premium, boys / girls, Looked after Children (LAC) and various ethnic groups. The quality of the applicants was generally good although numbers applying for teaching vacancies were low with the exception of history.
- Successful induction of NQT's and other new to Joseph Leckie Academy teaching staff members.
- Full programme of support for ITT students from Birmingham, City of Birmingham and Wolverhampton Universities. Successful Student Associate and Teacher Taster visits.
- Appointment of lead practitioners for teaching and learning as well as for attendance and behaviour will further support other colleagues with their professional development and students with enhancing their rate of progress and increase levels of attainment.

#### Curriculum achievements

- Successful embedding of the Key Stage 4 academic and vocational pathways.
- A GCSE Study Centre (A7) and the Post 16 Study Supervision each of which has a full time member of staff supporting the tailored programmes of support.
- Further development of the 6th Form Bursary Scheme.

Ways in which we are supporting students

- Additional teachers employed in English, maths and science with subsequent smaller teaching groups.
- Further development of Sixth Form and our new Library areas.
- Sixth Form Student Leaders' selection and training.
- Additional Teaching Assistants in a number of curriculum areas including English, maths, science, humanities and English as an Additional Language to enable us to better support an increasing number of students from other countries such as Afghanistan, Bangladesh, Pakistan, Poland, Hungary, Italy, France, Slovakia and Romania.
- Improved attendance figures following the successful embedding of the Attendance Team allied to early identification of issues, effective and timely interventions as well as improved support for parents and families.
- Curriculum enrichment and enhancement opportunities for all students
- Year 11 Prom (except during 2020 due to COVID)
- Sixth Form Prom (except during 2020 due to COVID).

#### Primary liaison

The Transition Manager and Learning Mentors usually visit the main feeder Primary Schools to talk to Year 6 pupils and their teachers prior to transfer. In addition, normally each pupil transferring to Joseph Leckie Academy would spend a day undertaking a variety of activities led by teachers and student mentors in July. We have developed a programme of Peer Mentoring / Year 8 Mentors, LSA / mentor support for new Year 7 students. However during summer 2020 during Covid we had to do all our Primary liaison via remote working with our Transition Manager and Learning mentors and SENDCO making contact with the schools remotely and using our Academy website. In addition we changed the arrangements for the start of term to allow time for new Year 7 students to settle and complete their induction programmes with their new tutors.

#### Partnership working

• Member of the Walsall Association of Headteachers.

## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

#### Strategic report (continued)

#### Achievements and performance (continued)

Buildings & Resources works

- Major improvement in ICT facilities including major hardware replacements in several areas of the Academy including the Colin Beilby And Keith Whittlestone Buildings. The second building was opened in September 2020
- Completion of the Keith Whittlestone 2 (KWB2) building handed over March 2020 and opened for staff and pupils in September 2020
- New CCTV servers and new and replacement cameras giving much greater coverage of the campus.
- New outdoor seating and tables for students to use at break and lunch times.

#### Sporting achievements

The Academy has teams and clubs in a variety of sports including athletics, football, basketball, rounders and cricket and has entered teams in the Walsall inter – schools' leagues and cup competitions. These continued until we closed due to COVID in March.

Unfortunately due to COVID-19 Mr Radburn was unable to run the usually very successful Walsall Schools' Athletics Championship this summer but we hope to organise this on behalf of the borough again next year.

#### b. Going concern

After making appropriate enquiries, the Board of Trustees has a reasonable expectation that the Academy has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

#### **Financial review**

#### a. Financial and risk management objectives and policies

The Academy's exposure to risk is largely bank balances, cash and trade creditors, with limited trade and debtors.

The Academy has inherited the local government defined benefit pension scheme deficit for associate staff which it is reducing as advised by the West Midlands' Local Government Association the pension actuarial experts.

## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

Strategic report (continued)

#### Financial review (continued)

#### b. Principal risks and uncertainties

The principle risks for the Academy during the next few years are:

1. The continuing deterioration of the West End teaching block and associated costs allied to the potential for the Academy to be closed wholly or for some students on a temporary basis in the event of large – scale flooding or other building related issues such as the roof, windows and general wear and tear of such an old building.

2. Changes to the funding formula. The Acting Principal is a member of the Walsall Association of Headteachers, which is the group that discusses financial decisions in conjunction with the Local Authority via Schools Forum. This informs the Academy's Leadership Team and the Trustees and members of the Governing Body of impending changes to the Funding Formula.

3. Changes in the funding for Sixth Form Students. There is a planned change in the funding formula for 6th form students which will have a negative impact on the Academy's overall budget as funding for Sixth Formers is brought into line with funding within Further Education Colleges.

4. Covid-19 implications. There has been an inevitable change in funding to cope with the current Covid crisis since March 2020. A large scale increase in costs of cleaning (materials and staffing), PPE, Perspex screens, materials in the classroom, heating costs due to having to ventilate rooms with windows open in the winter and the use of the old building which would otherwise have remained partly closed. In addition, due to Covid isolations of staff and students and children of staff there is an increase in cover costs which are unavoidable. These have and will continue to increase our costs and reduce reserves. There is little choice in this due to ensuring we manage the health and safety of all our staff and students during this pandemic.

5. There are some proposed changes to the SEND funding arrangements which are being proposed which may have further implications on the Academy budget.

## c. Reserves policy

The Academy manages its cash by reviewing short and medium term requirements for funds. Surplus funds will be invested into bank accounts to give the best possible returns for the period of time the funds are to be invested. Trustees policy is to review the reserve levels of the Academy annually. The policy of the Academy is to carry forward a prudent level of resources designed to meet the long term cyclical needs of renewal including replacement hardware for ICT including servers and any other unforeseen contingencies plus a contribution towards future capital projects. The overall condition of the fabric of the Old building continues to be a serious cause for concern which also constrains the development of the facilities for Post 16 (where high numbers of students have been traditionally recruited across a wide range of subject areas) are in need of refurbishment and modernisation. The failure of the last Condition Improvement Fund (CIF) applications continues to have an impact on the Academy and will mean keeping open a life – expired building for a longer period of time until it is replaced and demolished.

The Academy has a policy of carrying forward some internal under / overspends which contributes to an increase in the Academy's reserve or surplus. However, with the increase in Covid costs this will undoubtedly reduce our reserves unless the government change their plans and start to fund some of these additional costs.

#### d. Review of the year

The Academy reviews its staffing and expenditure at least annually in the light of anticipated pressures on the funding it receives. These will come from further significant changes to the way the Academy is funded for both

## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

#### Strategic report (continued)

#### Financial review (continued)

16 – 19 and the 11 – 16 budgets and the uncertainties those changes bring especially in light of the current pandemic. Although the Academy has all the new facilities from the new building, we are still in need of additional space for Sixth form and the Canteen and some teaching departments and further developments to the Academy are required. As such additional funding may be required to make further improvements in practical areas such as science laboratories and some improvements and increased maintenance in the Art, PE and Technology. In addition, the Academy also needs to set aside reserves to enable a refresh of the ICT equipment on a rolling programme basis. In the light of all these issues the Academy feels the level of reserves generated this year are reasonable at the present time, in that they will allow the Academy to meet its targets without compromising the quality of the education offered.

As Accounting Officer, the Principal has responsibility for ensuring that the Academy delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the tax payer resources received.

The Accounting Officer considers how the Academy's use of its resources has provided good value for money during the academic year, and reports to the Governing Body where value for money can be improved, including the use of benchmarking data where appropriate. As an Academy, most of our funding now comes direct from central government, via the ESFA rather than from Walsall Borough Council as was the case for the predecessor school. Our Governing Board has responsibility for approving the Academy budget and for scrutinising Academy spending to ensure we manage our resources within that budget plan. The Academy is funded by the Education Funding Agency ("ESFA") using the Walsall Local Authority Funding formula.

The Academy's results show an overall net deficit of  $\pounds$ 1,175,425. Income totals  $\pounds$ 9,473,893 with the majority relating to funding from the ESFA; local authority and other government sources. Expenditure for the year totalled  $\pounds$ 9,406,318 with the majority ( $\pounds$ 7,375,688) relating to staff costs.

At the year end, the Academy has a positive balance sheet position with net assets totalling £17,343,649 of which £21,819,011 relates to fixed assets owned by the Academy.

The local government pension scheme deficit has increased to  $\pounds 6,669,000$  from the previous year, which includes a  $\pounds 1,243,000$  actuarial loss for the year.

The closing restricted funds as at 31 August 2020 accumulate to £18,519,074. This includes £6,669,000 relating to the pension scheme deficit. The deficit is being repaid as advised by Barnett Waddingham, pension actuary experts.

The Academy is in a very good financial position for the forthcoming year.

#### e. Pay policy for key management personnel

The Academy's arrangements for setting pay for all employees are determined by the School Teachers' Pay and Conditions Document. Performance management reviews are undertaken by all staff during September with objective 1 confirmed in November once validated data is published via the DfE and a mid-term review in February. These arrangements also include the Principal and other members of the Academy's Leadership Team. All appraisal documents are moderated by a Vice Principal and objectives are realistic but challenging. Trustees and members of the governing body are not paid.

## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

#### Plans for future periods

Joseph Leckie Academy strives to continually improve levels of attainment for all students, equipping them with the qualifications, skills, knowledge, understanding and character to follow their chosen pathway, whether it is into further of higher education or employment.

The curriculum, the quality of teaching and learning and informed interventions are consistently reviewed to help every student to achieve their potential.

The Academy believes that developing the whole child is critical to improving levels of attainment and in developing broader skills and character that will develop students' commitment to life – long learning and enrich and enhance their overall quality of life. To this extent the Academy strives to provide exceptional behaviour and attendance management support and to offer a broad range of extra - curricular and community activities, clubs and other social, educational and leisure opportunities.

A CIF bid for a new Phase 3 build was unsuccessful and as a result the West End of the main teaching block is still in full use. There are many defects in this building and it has been widely considered by building experts as well as the DfE to be life – expired. It is not energy efficient and significant sums of money are regularly being spent to keep it operational.

Ensuring the Academy provides a first class learning and working environment remains a priority. To secure this we will endeavour to maintain a programme of judicious investment. In the coming year we intend to invest in our Academy in the following ways:

- Continual review of the Key Stage 4 and Key Stage 5 curriculum to ensure that the former gives students more choices and that more students study the Ebac suite of subjects.
- Seek capital funding in December 2020 via the Education Funding Agency's Condition Improvement Fund for the construction of additional classrooms, kitchen and associated dining facilities, Sixth Form facilities as well as providing resources to enable the Academy to extract the asbestos and then demolish the West End of the current main teaching block and landscape the area.
- Continue to remodel, refurbish and decorate the practical curriculum areas within the Academy as well as continuing to invest in our ICT infrastructure, hardware and software in order to enhance and enrich learning and teaching.

#### Funds held as custodian on behalf of others

There are no funds that are held by the Academy Trust but are not owned by them, other than the Bursary Fund which stood at £31,949 (2019: £24,261).

#### **Disclosure of information to auditors**

Insofar as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The Trustees' report, incorporating a strategic report, was approved by order of the Board of Trustees, as the company directors, on 18th February 2021 and signed on its behalf

by: Van 

Mrs L Ingram Chair of Trustees

## **GOVERNANCE STATEMENT**

## Scope of responsibility

As Trustees, we acknowledge we have overall responsibility for ensuring that Joseph Leckie Academy Trust has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

As Trustees, we have reviewed and taken account of the guidance in DfE's Governance Handbook and competency framework for governance.

The Board of Trustees has delegated the day-to-day responsibility to the Principal, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Joseph Leckie Academy Trust and the Secretary of State for Education. They are also responsible for reporting to the Board of Trustees any material weaknesses or breakdowns in internal control.

## **GOVERNANCE STATEMENT (CONTINUED)**

#### Governance

The information on governance included here supplements that described in the Trustees' report and in the Statement of Trustees' responsibilities. The Board of Trustees has formally met 4 times during the year.

Attendance during the year at meetings of the Board of Trustees was as follows:

Trustee	Meetings attended	Out of a possible
Mr M Hussain	1	4
Mrs K Kaur, Vice Chair	3	4
Mr K Whittlestone	2	2
Ms R Cook, Acting Principal and Accounting	1	1
Officer		
Mr A Ditta	1	4
Mrs K Miah	2	4
Mr B Edge	1	1
Ms P Tutrice	1	1
Father M McIntyre	3	4
Mrs K Bibi	2	4
Mrs S Kauser	3	4
Mrs L Ingram, Chair	3	4
Mrs S Choudhury	1	4

There has been 1 new member appointed during the year and 3 terminations

Full Governing Board has met 4 times during the year September 2019 through to August 2020. In addition to this the Finance and General Purpose Committe has met on 2 occasions during the same period.

The Finance and General Purposes Committee is a sub committee of the main board of trustees. Its purpose is to oversees all financial matters including preparation of draft budget, approving virements and transfers, making contractual arrangements, approving write offs, maintaining a charges and remissions policy, monitoring of expenditure, considering audit reports, approval of the budget and Best Value Statement.

Attendance during the year at meetings was as follows:

Trustee	Meetings attended	Out of a possible
Mr A Ditta	0	2
Mrs S Kauser	1	2
Mrs K Bibi	2	2
Mr K Whittlestone	2	2
Mrs K Kaur	2	2
Mr M Hussain	2	2
Mrs L Ingram	2	2
Father M McIntyre	1	2
Mrs K Miah	1	2
Miss R Cook	0	0
Mrs S Choudhury	0	2

## **GOVERNANCE STATEMENT (CONTINUED)**

#### Review of value for money

As accounting officer, the Principal has responsibility for ensuring that the Academy delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the Academy's use of its resources has provided good value for money during each academic year, and reports to the Board of Trustees where value for money can be improved, including the use of benchmarking data where appropriate. The accounting officer for the Academy has delivered improved value for money during the year by:

- a) A strategic approach to ensuring Value for Money has been adopted by the Academy and has been achieved by including value for money as a feature within existing management processes rather than through the development of separate systems. Minimising the costs of resources used by the Academy but having regard to quality achieved by ensuring all goods and services were provided at the best possible price.
- b) The costs of the school meals service have been minimised since the new contract became operational with Aspens Services, whilst enhancing the nutritional quality of lunches provided to students.
- c) The curriculum gives students a broad, balanced range of subjects / qualifications which enables them to pursue a range of opportunities at subsequent Key Stages and offers good progression routes throughout the Academy and onward to further / higher education and employment with training.
- d) Financial oversight and governance has been strengthened via robust challenge of spending and other decisions both at the Finance Committee meetings as well as at other committee and full governing body meetings.
- e) Income generation has been improved and we will continue to look at this to maximise income generation as well as improved efficiencies in delivering additional activities outside the normal Academy hours of operation.

## The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can, therefore, only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of Academy policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Joseph Leckie Academy Trust for the year 1 September 2019 to 31 August 2020 and up to the date of approval of the annual report and financial statements.

## Capacity to handle risk

The Board of Trustees has reviewed the key risks to which the Academy is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the Academy's significant risks that has been in place for the year 1 September 2019 to 31 August 2020 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Trustees.

#### The risk and control framework

The Academy's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

## **GOVERNANCE STATEMENT (CONTINUED)**

#### The risk and control framework (continued)

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees
- regular reviews by the Finance and General Purposes Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes
- setting targets to measure financial and other performance
- clearly defined purchasing (asset purchase or capital investment) guidelines
- identification and management of risks

During term 1 Mazars LLP finished the role of internal auditor and the Academy looked to find a new provider, although this proved a challenge during COVID-19, but the Academy will engage a new provider shortly.

The internal auditor's role includes giving advice on financial and other matters and performing a range of checks on the Academy's financial systems.

On a termly basis, the internal auditor reports to the Board of Trustees through the audit committee on the operation of the systems of control and on the discharge of the Board of Trustees financial responsibilities and annually prepares a short annual summary report to the committee outlining the areas reviewed, key findings, recommendations and conclusions to help the committee consider actions and assess year on year progress.

#### **Review of effectiveness**

As accounting officer, the Principal has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- on discharge of the Board of Trustees financial decisions to help the committee consider actions and assess year on year progress
- the work of the internal auditor;
- the work of the external auditors;
- the work of the executive managers within the Academy who have responsibility for the development and maintenance of the internal control framework.

The accounting officer has been advised of the implications of the result of their review of the system of internal control by the audit committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the Board of Trustees on 18th February 2021 on their behalf by:

hyan

Mrs L Ingram Chair of Trustees

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Ms R Cook Accounting Officer

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and signed

## STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE

As accounting officer of Joseph Leckie Academy Trust I have considered my responsibility to notify the Academy Board of Trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the Academy, under the funding agreement in place between the Academy and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2019/20.

I confirm that I and the Academy Board of Trustees are able to identify any material irregular or improper use of all funds by the Academy, or material non-compliance with the terms and conditions of funding under the Academy's funding agreement and the Academies Financial Handbook 2019/20.

I confirm that the following instances of material irregularity, impropriety or funding non-compliance discovered to date have been notified to the Board of Trustees and ESFA. If any instances are identified after the date of this statement, these will be notified to the Board of Trustees and ESFA:

Matter 1: The Trust's management accounts did not include specific statements of financial activities, balance sheets, or cash flow forecasts.

**Ms R Cook** Accounting Officer Date: 18 February 2021

## STATEMENT OF TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 AUGUST 2020

The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the Academies Accounts Direction published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020.
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved	by	order	of	the	members	of	the	Board	of	Trustees	on
18 February	2021					and	signed o	n its behalf	by:		

van

Mrs L Ingram Chair of Trustees

## INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF JOSEPH LECKIE ACADEMY TRUST

## Opinion

We have audited the financial statements of Joseph Leckie Academy Trust (the 'academy') for the year ended 31 August 2020 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020 issued by the Education and Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the Academy's affairs as at 31 August 2020 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020 issued by the Education and Skills Funding Agency.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Academy in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may
  cast significant doubt about the Academy's ability to continue to adopt the going concern basis of
  accounting for a period of at least twelve months from the date when the financial statements are
  authorised for issue.

## INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF JOSEPH LECKIE ACADEMY TRUST (CONTINUED)

#### Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Other information includes the Reference and administrative details, the Trustees' report including the Strategic report, and the Governance statement. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report including the Strategic report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' report and the Strategic report have been prepared in accordance with applicable legal requirements.

## Matters on which we are required to report by exception

In the light of our knowledge and understanding of the Academy and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report including the Strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

## INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF JOSEPH LECKIE ACADEMY TRUST (CONTINUED)

#### Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the Academy for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Academy's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Academy or to cease operations, or have no realistic alternative but to do so.

#### Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <u>www.frc.org.uk/auditorsresponsibilities</u>. This description forms part of our Auditors' report.

## Use of our report

This report is made solely to the Academy's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Academy's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Academy and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

Mazars LLP Mazars LLP (Feb 23, 2021 12:53 GMT)

Ian Holder (Senior statutory auditor) for and on behalf of Mazars LLP Chartered Accountants Statutory Auditor 45 Church Street Birmingham West Midlands B3 2RT Date: Feb 23, 2021

## INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO JOSEPH LECKIE ACADEMY TRUST AND THE EDUCATION AND SKILLS FUNDING AGENCY

In accordance with the terms of our engagement letter dated 16 September 2020 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2019 to 2020, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Joseph Leckie Academy Trust during the year 1 September 2019 to 31 August 2020 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Joseph Leckie Academy Trust and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Joseph Leckie Academy Trust and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Joseph Leckie Academy Trust and ESFA, for our work, for this report, or for the conclusion we have formed.

# Respective responsibilities of Joseph Leckie Academy Trust's accounting officer and the reporting accountant

The accounting officer is responsible, under the requirements of Joseph Leckie Academy Trust's funding agreement with the Secretary of State for Education dated 25 January 2012 and the Academies Financial Handbook, extant from 1 September 2019, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2019 to 2020. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2019 to 31 August 2020 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

## Approach

We conducted our engagement in accordance with the Academies Accounts Direction 2019 to 2020 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Academy's income and expenditure.

The work undertaken to draw to our conclusion includes:

- Planning our assurance procedures including identifying key risks;
- Carrying out sample testing on controls;
- · Carrying out substantive testing including analytical review; and
- Concluding on procedures carried out.

## INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO JOSEPH LECKIE ACADEMY TRUST AND THE EDUCATION & SKILLS FUNDING AGENCY (CONTINUED)

## Conclusion

In the course of our work, except for the matters listed below nothing has come to our attention which suggest in all material respects the expenditure disbursed and income received during the year 1 September 2019 to 31 August 2020 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Matter 1: The Trust's management accounts did not include specific statements of financial activities, balance sheets, or cash flow forecasts, which is in contravention to Section 2.21 of the Academies Financial Handbook 2020.

Mazars LLP Mazars LLP (Feb 23, 2021 12:53 GMT)

Mazars LLP Chartered Accountants Statutory Auditor

Date: Feb 23, 2021

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 AUGUST 2020

	Note	Unrestricted funds 2020 £	Restricted funds 2020 £	Restricted fixed asset funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income from:						
Donations and capital grants	3	-	1,112	222,827	223,939	1,143,801
Charitable activities	4	-	8,988,394	-	8,988,394	8,525,884
Other trading activities	5	36,060	217,649	-	253,709	245,444
Investments	6	7,851	-	-	7,851	5,728
Total income		43,911	9,207,155	222,827	9,473,893	9,920,857
Expenditure on:						
Raising funds		28,167	-	-	28,167	86,142
Charitable activities		-	8,991,295	386,856	9,378,151	8,731,420
Total expenditure		28,167	8,991,295	386,856	9,406,318	8,817,562
Net income/(expenditure)		15,744	215,860	(164,029)	67,575	1,103,295
Transfers between funds	18	-	(1,075,874)	1,075,874	-	-
Net movement in funds before other recognised gains/(losses)		15,744	(860,014)	911,845	67,575	1,103,295
Other recognised gains/(losses):						
Actuarial losses on defined benefit pension schemes	24	-	(1,243,000)	-	(1,243,000)	(659,000)
Net movement in funds		15,744	(2,103,014)	911,845	(1,175,425)	444,295
Reconciliation of funds:						
Total funds brought forward		795,995	(3,184,087)	20,907,166	18,519,075	18,074,780
Net movement in funds		15,744	(2,103,014)	911,845	(1,175,425)	444,295
Total funds carried forward		811,739	(5,287,101)	21,819,011	17,343,649	18,519,075

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 32 to 55 form part of these financial statements.

## JOSEPH LECKIE ACADEMY TRUST REGISTERED NUMBER: 07892678

## BALANCE SHEET AS AT 31 AUGUST 2020

Fixed assets	Note		2020 £		2019 £
Tangible assets	14		21,819,011		20,907,166
			21,819,011		20,907,166
Current assets					
Stocks	15	7,037		18,773	
Debtors	16	204,042		596,142	
Cash at bank and in hand		2,390,773		2,545,653	
		2,601,852		3,160,568	
Creditors: amounts falling due within one year	17	(408,214)		(395,660)	
Net current assets			2,193,638		2,764,908
Total assets less current liabilities			24,012,649		23,672,074
Net assets excluding pension liability			24,012,649		23,672,074
Defined benefit pension scheme liability	24		(6,669,000)		(5,153,000)
Total net assets			17,343,649		18,519,074

## JOSEPH LECKIE ACADEMY TRUST REGISTERED NUMBER: 07892678

## BALANCE SHEET (CONTINUED) AS AT 31 AUGUST 2020

Funds of the Academy Restricted funds:	Note		2020 £		2019 £
Fixed asset funds	18	21,819,011		20,907,166	
Restricted income funds	18	1,381,899		1,968,913	
Restricted funds excluding pension asset	18	23,200,910		22,876,079	
Pension reserve	18	(6,669,000)		(5,153,000)	
Total restricted funds	18		16,531,910		17,723,079
Unrestricted income funds	18		811,739		795,995
Total funds			17,343,649		18,519,074

The financial statements on pages 28 to 55 were approved by the Trustees, and authorised for issue on and are signed on their behalf, by:

an

Mrs I Ingram Chair of Trustees

The notes on pages 32 to 55 form part of these financial statements.

## STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 AUGUST 2020

Cash flows from operating activities	Note	2020 £	2019 £
Net cash provided by operating activities	20	1,148,646	1,389,776
Cash flows from investing activities	21	(1,298,700)	(2,649,482)
Change in cash and cash equivalents in the year		(150,054)	(1,259,706)
Cash and cash equivalents at the beginning of the year		2,545,653	3,805,359
Cash and cash equivalents at the end of the year	22, 23	2,395,599	2,545,653

The notes on pages 32 to 55 form part of these financial statements

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

## 1. Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgments and key sources of estimation uncertainty, is set out below.

#### **1.1** Basis of preparation of financial statements

The financial statements of the Academy, which is a public benefit entity under FRS 102, have been prepared under the historic cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction *2019* to 2020 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Joseph Leckie Academy Trust meets the definition of a public benefit entity under FRS 102.

#### 1.2 Going concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Academy to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Academy has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Academy's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

## 1. Accounting policies (continued)

#### 1.3 Income

All incoming resources are recognised when the Academy has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

#### Grants

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of financial activities in the year for which it is receivable and any abatement in respect of the year is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the Balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

#### • Sponsorship income

Sponsorship income provided to the Academy which amounts to a donation is recognised in the Statement of financial activities in the year in which it is receivable (where there are no performance-related conditions) where receipt is probable and it can be measured reliably.

## • Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

#### • Other income

Other income, including the hire of facilities, is recognised in the year it is receivable and to the extent the Academy has provided the goods or services.

#### 1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

## • Expenditure on raising funds

This includes all expenditure incurred by the Academy to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 1. Accounting policies (continued)

#### **1.4 Expenditure (continued)**

#### • Charitable activities

These are costs incurred on the Academy's educational operations, including support costs and costs relating to the governance of the Academy apportioned to charitable activities.

All resources expended are inclusive of irrecoverable VAT.

#### 1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Academy; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

#### 1.6 Taxation

The Academy is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the Academy is potentially exempt from taxation in respect of income or capital gains received within categories covered by Part 11, chapter 3 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

## 1.7 Intangible assets

Intangible assets costing £1,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Intangible assets are initially recognised at cost and are subsequently measured at cost net of amortisation and any provision for impairment.

Amortisation is provided on intangible assets at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life.

The estimated useful lives are as follows:

Amortisation is provided on the following basis:

Software licenses - % 33.3% straight line

### 1. Accounting policies (continued)

#### 1.8 Tangible fixed assets

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of financial activities and carried forward in the Balance sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of financial activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land and assets under construction, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Depreciation is provided on the following bases:

Leasehold property	- 2% straight line
Assets under construction	<ul> <li>No depreciation charged</li> </ul>
Fixtures and fittings	<ul> <li>12.5% straight line</li> </ul>
Computer equipment	- 33.3% straight line

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities.

#### 1.9 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

#### 1.10 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### 1.11 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### 1. Accounting policies (continued)

#### 1.12 Liabilities

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Academy anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

#### 1.13 Financial instruments

The Academy only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the Academy and their measurement bases are as follows:

*Financial assets* - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 16. Prepayments are not financial instruments.

Cash at bank is classified as a basic financial instrument and is measured at face value.

*Financial liabilities* - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in note 17. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

#### 1.14 Pensions

Retirement benefits to employees of the Academy are provided by the Teachers' Pension Scheme ("TPS") and the Local Government Pension Scheme ("LGPS"). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Academy in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the Academy in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each Balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

#### 1. Accounting policies (continued)

#### 1.15 Agency arrangements

The Academy Trust acts as an agent in distributing 16-19 bursary funds from ESFA. Payments received from ESFA and subsequent disbursements to students are excluded from the statement of financial activities as the trust does not have control over the charitable application of the funds. The trust can use up to 5% of the allocation towards its own administration costs and this is recognised in the Statement of Financial Activities. The funds received and paid and any balances held are disclosed in note 27.

#### 1.16 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

#### 2. Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Academy makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

#### Pension scheme

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 24, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2019 has been used by the actuary in valuing the pensions liability at 31 August 2020. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

#### Depreciation

The assessment of the useful economic lives and the method of depreciating fixed assets requires judgement. Depreciation is charged to profit or loss based on the useful economic life selected, which requires an estimation of the period and profile over which the Academy Trust expects to consume the future economic benefits embodied in the assets.

# 3. Income from donations and capital grants

	Restricted funds 2020 £	Restricted fixed asset funds 2020 £	Total funds 2020 £	Total funds 2019 £
Capital Grants Other grants	- 1,112	222,827 -	222,827 1,112	1,143,801 -
Other grants	1,112	_	1,112	-
	1,112	222,827	223,939	1,143,801
Total 2019	-	1,143,801	1,143,801	

# 4. Funding for the Academy's educational operations

	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
DfE/ESFA grants			
General Annual Grant	7,843,106	7,843,106	7,734,016
Other DfE/ESFA grants	1,031,784	1,031,784	693,295
Local authority grants	113,504	113,504	98,573
	8,988,394	8,988,394	8,525,884
Total 2019	8,525,884	8,525,884	

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

# 5. Income from other trading activities

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Hire of facilities	36,060	-	36,060	62,707
School trips	-	37,016	37,016	58,134
Other income	-	180,633	180,633	124,604
	36,060	217,649	253,709	245,445
Total 2019	62,707	182,738	245,445	

# 6. Investment income

	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Interest	7,851	7,851	5,728
Total 2019	5,728	5,728	

# 7. Expenditure

	Staff Costs 2020 £	Premises 2020 £	Other 2020 £	Total 2020 £	Total 2019 £
Expenditure on raising funds:					
Support costs (note 8) Educational operations:	4,219	-	23,948	28,167	86,142
Direct costs	6,200,607	371,620	557,655	7,129,882	6,699,991
Support costs (note 8)	1,170,862	793,569	283,838	2,248,269	2,031,429
	7,375,688	1,165,189	865,441	9,406,318	8,817,562
Total 2019	6,934,406	952,665	930,491	8,817,562	

## 8. Analysis of support costs

	Educational operations 2020 £	Raising funds 2020 £	2020 £	2019 £
Pension costs	94,000	-	94,000	108,000
Technology costs	63,872	-	63,872	57,575
Premises costs	421,949	23,948	445,897	569,805
Other support costs	498,387	-	498,387	325,834
Governance costs	18,705	-	18,705	40,297
Wages and salaries	705,012	3,864	708,876	648,505
Legal and professional fees	32,207	-	32,207	-
National insurance	45,180	-	45,180	45,288
Pension cost	326,670	355	327,025	263,725
Depreciation	42,287	-	42,287	58,542
Total 2020	2,248,269	28,167	2,276,436	2,117,571
Total 2019	2,031,429	86,142	2,117,571	

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

Included within governance costs are any costs associated with the strategic as opposed to day-to-day management of the trust's activities. These costs include the guidance and training of Trustees along with the professional costs associated with governing the school.

Of the above, £28,167 (2019 - £86,142) related to unrestricted funds and £2,248,269 (2019 -  $\pounds$ 2,031,429) related to restricted funds.

## 9. Net income/(expenditure)

Net income/(expenditure) for the year includes:

	2020 £	2019 £
Operating lease rentals	82,136	33,509
Depreciation of tangible fixed assets	386,855	380,993
Fees paid to auditors for:		
- audit	10,000	9,600
- other services	4,420	5,830

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

## 10. Staff

#### a. Staff costs

Staff costs during the year were as follows:

	2020 £	2019 £
Wages and salaries	5,414,993	5,152,955
Social security costs	521,997	506,002
Pension costs	1,321,145	1,070,843
	7,258,135	6,729,800
Supply staff costs	23,553	68,106
Staff restructuring costs	-	28,500
FRS 102 pension costs	94,000	108,000
	7,375,688	6,934,406
Staff restructuring costs comprise:		
Redundancy payments	-	28,500

#### b. Staff numbers

The average number of persons employed by the Academy during the year was as follows:

	2020 No.	2019 No.
Teachers	89	90
Administration and support	114	99
Management	7	6
	210	195

#### c. Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded  $\pm 60,000$  was:

#### 10. Staff (continued)

#### c. Higher paid staff (continued)

	2020 No.	2019 No.
In the band £70,001 - £80,000	-	1
In the band £90,001 - £100,000	1	-
In the band £110,001 - £120,000	1	-
In the band £180,001 - £190,000	-	1

The above employees participated in the Teachers' Pension Scheme. During the year ended 31 August 2020, pension contributions for these staff amounted to  $\pounds$ 85,803 (2019 -  $\pounds$ 76,702).

#### d. Key management personnel

The key management personnel of the Academy comprise the Trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the Academy was  $\pounds 866,477$  (2019  $\pounds 782,568$ )

#### 11. Trustees' remuneration and expenses

One or more Trustees has been paid remuneration or has received other benefits from an employment with the Academy. The principal and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment. The value of Trustees' remuneration and other benefits was as follows:

		2020	2019
Mr K Whittlestone, Principal and	Remuneration	<b>£</b> 110,000 -	<b>£</b> - 185,000
Accounting Officer	Kemaneration	115,000	190,000
5	Pension contributions paid	0 - 5,000	30,000 -
			35,000
Mr B Edge	Remuneration	40,000 -	45,000 -
		45,000	50,000
	Pension contributions paid	10,000 -	5,000 -
		15,000	10,000
Ms P Tutrice	Remuneration	40,000 -	45,000 -
		45,000	50,000
	Pension contributions paid	10,000 -	5,000 -
		15,000	10,000
Mrs S Kauser	Remuneration	40,000 -	45,000 -
		45,000	50,000
	Pension contributions paid	5,000 -	5,000 -
M. D. O. etc. Astin a Deire de etc. et al.		10,000	10,000
Ms R Cook, Acting Principal and	Remuneration	45,000 -	
Accounting Officer (appointed 27 March 2020)		50,000	
	Pension contributions paid	10,000 -	
		15,000	

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 11. Trustees' remuneration and expenses (continued)

During the year ended 31 August 2020, no Trustee expenses have been incurred (2019 - £NIL).

#### 12. Trustees' and Officers' insurance

In accordance with normal commercial practice, the Academy has purchased insurance to protect Trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business. The insurance provides cover up to  $\pounds 5,000,000$  (2019:  $\pounds 5,000,000$ ) on any one claim and the cost for the year ended 31 August 2020 was  $\pounds 300$  (2019 -  $\pounds 359$ ). The cost of this insurance is included in the total insurance cost.

#### 13. Intangible assets

	Software licenses £
Cost	
At 1 September 2019	15,184
At 31 August 2020	15,184
Amortisation	
At 1 September 2019	15,184
At 31 August 2020	15,184
Net book value	
At 31 August 2020	<u> </u>
At 31 August 2019	-

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

# 14. Tangible fixed assets

	Long-term leasehold property £	Assets under construction £	Fixtures and fittings £	Computer equipment £	Total £
Cost or valuation					
At 1 September 2019	19,409,710	3,523,434	252,436	351,565	23,537,145
Additions	-	1,047,334	240,236	11,130	1,298,700
Transfers between classes	4,570,768	(4,570,768)	-	-	-
At 31 August 2020	23,980,478	-	492,672	362,695	24,835,845
Depreciation					
At 1 September 2019	2,127,992	-	156,535	345,452	2,629,979
Charge for the year	340,359	-	41,416	5,080	386,855
At 31 August 2020	2,468,351	-	197,951	350,532	3,016,834
Net book value					
At 31 August 2020	21,512,127	-	294,721	12,163	21,819,011
At 31 August 2019	17,281,718	3,523,434	95,901	6,113	20,907,166

#### 15. Stocks

	2020 £	2019 £
Finished goods and goods for resale	7,037	18,773

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

## 16. Debtors

	2020 £	2019 £
Due within one year		
Trade debtors	11,889	12,302
Other debtors	59,554	445,965
Prepayments and accrued income	132,599	137,875
	204,042	596,142

# 17. Creditors: Amounts falling due within one year

	2020 £	2019 £
Trade creditors	109,411	120,737
Other taxation and social security	118,931	125,244
Other creditors	165,269	134,051
Accruals and deferred income	14,603	15,628
	408,214	395,660

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

# 18. Statement of funds

	Balance at 1 September 2019 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2020 £
Unrestricted funds	~	-	~	-	~	~
General Funds - all funds	795,995	43,911	(28,167)			811,739
Restricted general funds	;					
General Annnual Grant (GAG)	1,508,941	7,843,106	(7,408,629)	(1,075,874)	-	867,544
Other ESFA and DfE grants	-	1,027,084	(1,027,084)	-	-	-
Other government grants	-	118,204	(118,204)	-	-	-
Other restricted reserves	75,836	24,178	(54,808)	-	-	45,206
Unspent capital funding	384,136	194,583	(109,570)	-	-	469,149
Pension reserve	(5,153,000)	-	(273,000)	-	(1,243,000)	(6,669,000)
	(3,184,087)	9,207,155	(8,991,295)	(1,075,874)	(1,243,000)	(5,287,101)
Restricted fixed asset funds						
DfE/ESFA capital grants	20,903,061	222,827	(386,856)	1,067,817	-	21,806,849
Capital expenditure from GAG	4,105	-	-	8,057	-	12,162
	20,907,166	222,827	(386,856)	1,075,874		21,819,011
Total Restricted funds	17,723,079	9,429,982	(9,378,151)	-	(1,243,000)	16,531,910
Total funds	18,519,074	9,473,893	(9,406,318)	-	(1,243,000)	17,343,649

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

# 18. Statement of funds (continued)

Comparative information in respect of the preceding year is as follows:

	Balance at 1 September 2018 £	Income E £	xpenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2019 £
Unrestricted funds	~	~	~	~	~	~
General Funds - all funds	813,703	68,434	(86,142)			795,995
Restricted general fund	S					
General Annnual Grant (GAG)	929,416	7,734,017	(7,154,492)	-	-	1,508,941
Other restricted reserves	37,166	182,737	(144,067)	-	-	75,836
Other government grants	1,889,817	-	-	(1,505,681)	-	384,136
Other ESFA and DfE grants	-	693,295	(693,295)	-	-	-
Other government grants	-	98,573	(98,573)	-	-	-
Pension reserve	(4,234,000)	-	(260,000)	-	(659,000)	(5,153,000)
	(1,377,601)	8,708,622	(8,350,427)	(1,505,681)	(659,000)	(3,184,087)
Restricted fixed asset funds						
DfE/ESFA capital grants	18,634,572	1,143,801	(380,993)	1,505,681	-	20,903,061
Capital expenditure from GAG	4,105	-	-	-	-	4,105
	18,638,677	1,143,801	(380,993)	1,505,681		20,907,166
Total Restricted funds	17,261,076	9,852,423	(8,731,420)		(659,000)	17,723,079
Total funds	18,074,779	9,920,857	(8,817,562	)	(659,000)	18,519,074

# 19. Analysis of net assets between funds

## Analysis of net assets between funds - current period

	Unrestricted funds 2020 £	Restricted funds 2020 £	Restricted fixed asset funds 2020 £	Total funds 2020 £
Tangible fixed assets	-	-	21,819,011	21,819,011
Current assets	811,739	1,790,113	-	2,601,852
Creditors due within one year	-	(408,214)	-	(408,214)
Provisions for liabilities and charges	-	(6,669,000)	-	(6,669,000)
Total	811,739	(5,287,101)	21,819,011	17,343,649

# Analysis of net assets between funds - prior period

	Unrestricted funds 2019 £	Restricted funds 2019 £	Restricted fixed asset funds 2019 £	Total funds 2019 £
Tangible fixed assets	-	-	20,907,166	20,907,166
Current assets	797,418	2,363,150	-	3,160,568
Creditors due within one year	-	(395,660)	-	(395,660)
Provisions for liabilities and charges	-	(5,153,000)	-	(5,153,000)
Total	797,418	(3,185,510)	20,907,166	18,519,074

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

### 20. Reconciliation of net income to net cash flow from operating activities

	2020 £	2019 £
Net income for the period (as per Statement of financial activities)	67,575	1,103,295
Adjustments for:		
Depreciation	386,856	380,993
Decrease/(increase) in stocks	11,736	(1,128)
Decrease/(increase) in debtors	392,099	(298,467)
Increase/(decrease) in creditors	17,380	(54,917)
Defined benefit pension scheme cost less contributions payable	179,000	152,000
Defined benefit pension scheme finance cost	92,000	107,000
Defined benefit pension scheme administration costs	2,000	1,000
Net cash provided by operating activities	1,148,646	1,389,776
Cash flows from investing activities		

# 21. Cash flows from investing activities

	2020 £	2019 £
Purchase of tangible fixed assets	(1,298,700)	(2,649,482)
Net cash used in investing activities	(1,298,700)	(2,649,482)

# 22. Analysis of cash and cash equivalents

	2020 £	2019 £
Cash in hand	2,395,599	2,545,653
Total cash and cash equivalents	2,395,599	2,545,653

#### 23. Analysis of changes in net debt

	At 1 September 2019 £	Cash flows £	At 31 August 2020 £
Cash at bank and in hand	2,545,653	(154,880)	2,390,773
	2,545,653	(154,880)	2,390,773

#### 24. Pension commitments

The Academy's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by West Midlands Pension Fund. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2016 and of the LGPS 31 March 2019.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

#### **Teachers' Pension Scheme**

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies. All teachers have the option to opt-out of the TPS following enrolment.

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary - these contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

#### 24. Pension commitments (continued)

#### Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education on 5 March 2019. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% administration levy)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million, giving a notional past service deficit of £22,000 million
- the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI, assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The next valuation result is due to be implemented from 1 April 2023.

The employer's pension costs paid to TPS in the year amounted to £761,683 (2019 - £516,825).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website (https://www.teacherspensions.co.uk/news/employers/2019/04/teachers-pensions-valuation-report.aspx).

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The Academy has accounted for its contributions to the scheme as if it were a defined contribution scheme. The Academy has set out above the information available on the scheme.

#### Local Government Pension Scheme

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trusteeadministered funds. The total contribution made for the year ended 31 August 2020 was £370,353 (2019 - £480,962), of which employer's contributions totalled £286,664 (2019 - £399,213) and employees' contributions totalled £83,689 (2019 - £81,749). The agreed contribution rates for future years are 23.2% for employers and between 5.5% and 8.3% per cent for employees.

As described in note the LGPS obligation relates to the employees of the Academy, who were the employees transferred as part of the conversion from the maintained school and new employees who were eligible to, and did, join the Scheme in the year. The obligation in respect of employees who transferred on conversion represents their cumulative service at both the predecessor school and the Academy at the balance sheet date.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

# 24. Pension commitments (continued)

### Principal actuarial assumptions

	2020 %	2019 %
Rate of increase in salaries	3.25	3.70
Rate of increase for pensions in payment/inflation	2.25	2.20
Discount rate for scheme liabilities	1.6	1.85

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2020 Years	2019 Years
Retiring today		
Males	21.9	20.9
Females	24.1	23.2
Retiring in 20 years		
Males	23.8	22.6
Females	26	25.1

#### Sensitivity analysis

	2020 £000	2019 £000
Discount rate +0.1%	9,937	7,964
Discount rate -0.1%	10,434	8,314
Mortality assumption - 1 year increase	10,613	8,468
Mortality assumption - 1 year decrease	9,769	7,819
CPI rate +0.1%	10,208	8,158

The Academy's share of the assets in the scheme was:

	2020 £	2019 £
Equities	1,974,000	1,793,000
Gilts	381,000	283,000
Other bonds	136,000	113,000
Property	265,000	244,000
Cash and other liquid assets	233,000	108,000
Other	524,000	443,000
Total market value of assets	3,513,000	2,984,000

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

# 24. Pension commitments (continued)

The actual return on scheme assets was £302,000 (2019 - £175,000).

The amounts recognised in the Statement of financial activities are as follows:

	2020 £	2019 £
Current service cost	(595,000)	(543,000)
Interest income	58,000	71,000
Interest cost	150,000	(179,000)
Administrative expenses	(2,000)	(1,000)
Total amount recognised in the Statement of financial activities	(389,000)	(652,000)

Changes in the present value of the defined benefit obligations were as follows:

	2020 £	2019 £
At 1 September	8,137,000	6,769,000
Current service cost	595,000	543,000
Interest cost	150,000	178,000
Employee contributions	82,000	80,000
Actuarial losses	1,370,000	763,000
Benefits paid	(152,000)	(196,000)
At 31 August	10,182,000	8,137,000

Changes in the fair value of the Academy's share of scheme assets were as follows:

	2020 £	2019 £
At 1 September	2,984,000	2,535,000
Interest income	58,000	71,000
Actuarial gains	127,000	104,000
Employer contributions	416,000	391,000
Employee contributions	82,000	80,000
Benefits paid	(152,000)	(196,000)
Administration expenses	(2,000)	(1,000)
At 31 August	3,513,000	2,984,000

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### 25. Operating lease commitments

At 31 August 2020 the Academy had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2020 £	2019 £
Not later than 1 year	82,838	52,988
Later than 1 year and not later than 5 years	11,840	70,216
	94,678	123,204

#### 26. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

#### 27. Related party transactions

Owing to the nature of the Academy and the composition of the Board of Trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the Academies Financial Handbook, including notifying the ESFA of all transactions made on or after 1 April 2019 and obtaining their approval where required, and with the Academy's financial regulations and normal procurement procedures relating to connected and related party transactions.

Trustees' remuneration and expenses are disclosed in note 10.

The partner of the acting Principal was employed by the Academy during the period. The employee received remuneration totalling £25,722 (including employers pension contributions) during the financial year.

#### 28. Post balance sheet events

The potential impact of COVID-19 became significant in March 2020 and is causing widespread disruption to normal patterns of business activity across the world, including the United Kingdom. Since the balance sheet date the global pandemic from the outbreak of COVID-19 has continued to evolve.

#### 29. Agency arrangements

The Academy Trust distributes 16-19 bursary funds to students as an agent for ESFA. In the accounting period ending 31 August 2020 the trust received £50,689 (2019 - £46,726) and disbursed £40,954 (2019 - £39,458) from the fund. An amount of £31,949 (2019 - £24,261) is in included in other creditors relating to undistributed funds that are repayable to the ESFA.